

TCPEA Executive Board Meeting
November 23, 2008
WebEx Hosted Meeting

AGENDA

Minutes

Present: Ernest Horany, Casey Brown, Tim Jones, Lloyd Goldsmith, Jimmy Byrd, Julia Ballenger, Stacey Edmondson (guest)

Absent: Claudio Salinas

1. Call To Order. **The meeting was called to order at 3:37 p.m.**
2. Approval of November 14, 2008 Minutes. **The minutes were approved as submitted.**
3. Update on Mid-Winter Conference Planning. **Plans are in place for the conference. Lloyd will contact Pat Johnston at TASA and give a preliminary estimate of 75 for our session. Pat will use this number to finalize the refreshments and the set-up of the room with the Hilton.**
4. Update on 2009 NCPEA National Conference (Edmondson). **Stacey presented a detailed update on the 2009 NCPEA National Conference we are hosting in San Antonio. The keynote speakers have already been identified and secured. Arrangements with the hotel are in place. ACU is sponsoring the Ice Cream Social. TASA has agreed to produce and donate the conference brochures. The Board needs to help find people willing to take shifts as technology facilitators. We will not be using the hotel's service in order to save on the convention cost. The banquet will also be conducted at the hotel rather than off-site as many other conventions have done in the past. All present believed the location of the Hotel near so many tourist sites made it a logical move to host the banquet at the hotel. This decision reduces convention costs. The Board was most appreciative of the amount of work and organization that Stacey has put into organizing the convention. Stacey was encouraged to contact us and request a Board meeting when she believed one was necessary.**
5. Update on Executive Board *To Do* List. **We were reminded to continue to make progress on our *To Do* list.**
6. Other Items. **Lloyd reported he had contacted TASA about updating the conference link on the website over a week ago. He will contact TASA**

again to get the link updated. Several commented that we consider using WebEx for other meetings as we plan for the conventions.

7. Set date and time for the next board meeting. **The next scheduled board meeting is 6:00 p.m. January 25, 2009 at the Austin Hilton. Board members will gather in the lobby and proceed to a determined location.**
8. Adjourn. **The meeting adjourned at 5:03 p.m.**